

Role and Purpose

The main purpose of the role is to write, produce and design training materials for our diverse range of learners across multiple subject areas. As we work in Ireland and across Europe, you will be expected to develop training content that is fresh, current and aligned with our brand promise of educational innovation.

Our current assignments focus on entrepreneurship, climate action, mental health, coaching and talent management, social inclusion, rural development and integration. Experience in these fields would be advantageous; however, training and induction will be provided as required.

We have 1 full-time position available.

Main duties will include:

- Design, develop, author, narrate, record, edit and implement innovative training content and e-learning materials, including handouts, checklists, manuals, tests/quizzes, presentations, scripts, video and audio resources.
- Research, produce, edit and deliver engaging training content using challenge-based, gamification and inquiry-based learning approaches for e-learning platforms and MOOCs.
- Design and develop learning outcomes, supporting materials and assessment activities such as quizzes, scenarios and simulations.
- Proofread and edit content to ensure accuracy, consistency, and appropriate use of grammar, punctuation, style and pedagogic guidelines.
- Review and test content to ensure accuracy, relevance, quality and usability.

Knowledge, Skills, and Attitudes:

- Excellent written English skills, with a working knowledge of referencing frameworks (Harvard, APA, etc.).
- Ability to create engaging, interactive and effective training materials that meet the learning requirements of our EU projects
- Strong research, writing and content development skills with attention to detail and the ability to analyse, organise and effectively communicate complex ideas.
- Ability to communicate effectively verbally and provide professional narration for recorded training resources.
- Strong proficiency in Microsoft Word & PowerPoint.
- Ability to quickly learn new subject areas.
- Resourceful, with strong fact-checking and information-gathering skills.
- Ability to work to deadlines and manage multiple deliverables across projects.

Job Description

- Strong organisational and multitasking skills, with the ability to work independently on assigned tasks
- Experience working in project teams, with a proven ability to take initiative and ownership of work.
- High level of attention to detail and adaptability to digital tools and technologies.

Educational Requirements

- Degree-level education or equivalent experience in a relevant field.
- Proven experience in content development, research, or writing. Samples of relevant work should be provided at the application stage.

Terms of Employment

This is a fixed-term full-time contract up to 31st December 2027, subject to the satisfactory completion of a probation period. The nature of the work will require EU travel.

Salary scale: €30,600 to €34,800 depending on skills and experience.

Leave: The annual leave entitlement is twenty-five (25) days per annum, pro-rata for shorter periods. Entitlement to leave for Public Holidays is in accordance with the terms of the Organisation of Working Time Act 1997. Future In Perspective is an Equal Opportunities Employer. Please note that we operate a compressed 4-day working week and all positions are based in Virginia, Co. Cavan.

All documentation received by the company will be processed in accordance with the relevant applicable data protection legislation. The information will only be used in the processing of job applications and for ongoing administrative purposes with job candidates.

To apply, please submit a CV **and** cover letter outlining reasons for your suitability for your chosen position to jobs.fipl@gmail.com. Applications must be clearly marked for the position applied for. Closing date for receipt of applications is **Thursday, 30th April 2026**. Late applications will not be considered and shortlisting will apply. Candidates from non-traditional backgrounds are especially welcome.